

2nd Announcement: SAP S4/HANA Implementation

Dear Business Partners,

as already announced in our first information letter dated September 17, 2025, LEMKEN is preparing to migrate our ERP system to SAP S4/HANA.

With this letter, we would like to inform you about the current status and other relevant details.

Current Project Status

Preparations for the system migration are progressing according to plan.
The Go-Live is still scheduled for January 1, 2026.

Important Organizational Notes

December 5, 2025 – Last production day and **final goods receipt** before system migration

December 8, 2025 – Start of inventory count, followed by plant shutdown

January 2, 2026 – End of plant shutdown

January 5, 2026 – First production day, **goods receipt** after system migration

Please note:

No goods receipt or goods processing will take place between **December 6, 2025 and January 4, 2026**.

Important Information Regarding Invoicing

For all deliveries up to and including **December 5, 2025**, invoices must reach us no later than **December 10, 2025**.

If you provide services, maintenance work, or deliver materials in December or earlier that are not handled through regular goods receipt, please send us your invoice immediately after completion or delivery, but no later than **January 6, 2026**.

Please send your invoices by email to **rechnungen@lemken.com**

Additional Information

Please note the changes regarding electronic invoicing as outlined in the attached document, will be effective from January 1, 2026.

Communication

During the transition phase, your usual contacts in purchasing and scheduling will continue to be available by e-mail.

In urgent cases, you can contact us via **purchasing@lemken.com**

We thank you in advance for your understanding, patience, and support during this transition phase. Of course, we are committed to keeping any potential impact as minimal as possible and to ensuring smooth cooperation with our business partners.

You can access the latest information at any time on our website.

lemken.com/purchase-news

For any questions, we are always at your disposal.

Sincerely,

LEMKEN GmbH & Co. KG